



The University of Jordan

Accreditation & Quality Assurance Center

COURSE Syllabus

1	Course title	Medical Terminology
2	Course number	0308102
3	1. Credit hours (theory, practical)	1
	2. Contact hours (theory, practical)	1
4	Prerequisites/corequisites	-
5	Program title	Clinical Laboratory Sciences
6	Program code	
7	Awarding institution	The University of Jordan
8	Faculty	Sciences
9	Department	Clinical Laboratory Sciences
10	Level of course	1st year
11	Year of study and semester (s)	2nd semester 2017-18
12	Final Qualification	BSc
13	Other department (s) involved in teaching the course	None
14	Language of Instruction	English
15	Date of production/revision	2018

16. Course Coordinator:

Office numbers, office hours, phone numbers, and email addresses should be listed.

Office Hours: Tuesdays 10:00- 11:00 and Wednesdays 12:00-1:00

Office: Cell Therapy Center

Tel.: 5355000

Email: azab.belalm@gmail.com

17. Other instructors:

Office numbers, office hours, phone numbers, and email addresses should be listed.

None

18. Course Description:

As stated in the approved study plan.

The student will learn to use the prefixes, suffixes and combining forms from which medical terms are derived by applying the rules for construction and analysis of medical terms and the rules for using medical suffixes, combining forms and prefixes. The student will also learn to use and interpret medical abbreviations.

19. Course aims and outcomes:

<p>A- Aims: learn to use the prefixes, suffixes and combining forms from which medical terms are derived by applying the rules for construction and analysis of medical terms and the rules for using medical suffixes, combining forms and prefixes. The student will also learn to use and interpret medical abbreviations.</p> <p>B- Intended Learning Outcomes (ILOs): Upon successful completion of this course students will be able to ...</p> <ol style="list-style-type: none"> 1. Understand the meaning of medical words and phrases commonly used in a medical environment 2. Develop a basic understanding medical terminology when reading healthcare related reports 3. Use medical words and phrases correctly in written and verbal communication

20. Topic Outline and Schedule:

Topic	Week	Achieved ILOs	Evaluation Methods	Reference
Introduction	1	1,2,3	Group project, presentation and test	Chapter 1
Introduction to Medical Terminology	2	1,2,3	Group project, presentation and test	Chapter 2
The Human Body in Health and Disease	3	1,2,3	Group project, presentation and test	Chapter 3
The Skeletal System	4	1,2,3	Group project, presentation and test	Chapter 4
The Muscular System	5	1,2,3	Group project, presentation and test	Chapter 5
The Cardiovascular System	6	1,2,3	Group project, presentation and test	Chapter 6
The Lymphatic and Immune Systems	7	1,2,3	Group project, presentation and test	Chapter 7
The Respiratory System	8	1,2,3	Group project, presentation and test	Chapter 8
The Digestive System	9	1,2,3	Group project, presentation and test	Chapter 9
The Urinary System	10	1,2,3	Group project, presentation and test	Chapter 10
The Nervous System	10	1,2,3	Group project, presentation and test	Chapter 11
Special Senses: The Eyes and Ears	11	1,2,3	Group project, presentation and test	Chapter 12
Skin: The Integumentary System	12	1,2,3	Group project, presentation and test	Chapter 13
The Endocrine System	12	1,2,3	Group project, presentation and test	Chapter 14

21. Teaching Methods and Assignments:

<p>4. Development of ILOs is promoted through the following <u>teaching and learning methods</u>: Students learn through:</p> <ul style="list-style-type: none"> • Groups projects • Groups presentations • facilitator-led discussion of course modules

22. Evaluation Methods and Course Requirements:

Opportunities to demonstrate achievement of the ILOs are provided through the following <u>assessment methods and requirements</u> :	
Participation	10%
Project report	10%
Group lecture	40%
Final Written Exam	40%

23. Course Policies:**A- Attendance policies:**

- attend and participate in all classes: attendance will be taken..

Class time will be used to discuss, elaborate, expand, etc., on the written modules. This may include formal/informal lectures, audio visual presentations, demonstrations, labs, etc.

B- Absences from exams and handing in assignments on time:

1. A student who has been absent for 15% or more of the total hours of any course, including absences for medical or compassionate reasons, may be required to withdraw from that particular course.
2. Students who miss quizzes or examinations will automatically be assigned a mark of zero unless the respective instructor, or the Program Head, has been notified of the reason for absence *PRIOR* to the commencement of the exam. Acceptable reasons will be evaluated at the time (e.g., illness - medical certificate may be required, serious illness or death in the family, etc.). Supplemental examinations may be allowed in legitimate cases.

C- Health and safety procedures:

All students need to be immunized against hepatitis B, immunization certificate must be forwarded to the coordinator of the hospital training. Pregnancy affects immunization and it is the responsibility of the student to notify the health person as soon as possible of her pregnancy. If there are fees related to immunization, it is the responsibility of the student.

D- Honesty policy regarding cheating, plagiarism, misbehavior:**E- Grading policy:****F- Available university services that support achievement in the course:****24. Required equipment:****25. References:**

A- Required book (s), assigned reading and audio-visuals:

medical terminology for health professions 6th edition, by Ann Ehrlich, Carol L. Schroeder

B- Recommended books, materials, and media:

26. Additional information:

Name of Course Coordinator: DR. BELAL AZAB Signature: *Belal Azab* Date: 10 June 2018

Program Director: ----- Signature: -----

Head of curriculum committee/Department: ----- Signature: -----

Head of curriculum committee/Faculty: ----- Signature: -----

Dean: ----- -Signature: -----

Copy to:
Head of Department
Assistant Dean for Quality Assurance
Course File